



WASSA BY-LAWS

June, 2020

1. Committee

1.1 Term

Following the club Annual General Meeting (AGM) the incoming Committee's term shall commence from the first Committee Meeting held following the AGM. If a Committee meeting is not called or held within one month of the AGM, then the incoming Committee's term shall commence from one month after the AGM. The outgoing Committee's term shall expire at the time the incoming Committee's term commences.

1.2 Meetings

Quorum must be met within 1 hour of the scheduled Committee meeting time in order for the meeting to be a formal or valid meeting. Committee members may attend meetings in person, via the internet, via the phone or via social media, at the discretion of the Committee and with allowance for the location, caring and other responsibilities of the Committee members.

1.3 Voting

Voting to approve spending, and/or make day to day decisions may be done whilst at a formally convened Committee meeting, but also at a later time in person, via the internet, phone or social media.

This may be done following discussion of the issue at a Committee meeting, with Committee agreeing that the matter will be finalised via another forum/medium, such as via social media.

2. Behaviour and complaints

2.1 Code of Conduct

In the event of an alleged breach of the WASSA Code of Conduct occurring during Club training or an event, the Training Co-coordinator, an Executive Committee member, or the Committee member running the event may take immediate action to exclude a person from taking part in the training or event.

This may only be done where there are reasonable grounds for suspicion that a breach has occurred, or where the nature of the breach is serious, and where the decision maker decides exclusion is warranted.

If an Executive Committee member is not present, and a Committee member is not running the event, than any Committee member present may take action to exclude a person from the training or event.

If the event is a race, the Race Marshall must agree that the person be excluded, and relevant race rules must be followed.

Any complaints lodged about contravention of the WASSA Code of Conduct, or enforcement of the WASSA Code of Conduct, shall be considered in line with the Complaints process outlined in the WASSA Constitution.

2.2 Sanctions

A complaint may be made to the Training Co-ordinator (person appointed by Committee to run official club training), their substitute, or Committee about a matter, or they may become aware of a potential breach of rules.

Where there is no sanction listed in club rules, policy or by-laws, the sanction may be one of the following, as decided by Committee:

1. Exclusion from club training, events or races, including immediate exclusion, for a period of one day to one season.
2. Loss of club/end of year awards, or ability to win them for a season, for a prior, current or future period, as relevant to the offence.
3. Cancellation or suspension of membership, for a period of one week up to one season.
4. Refusal of membership application.
5. Any sanctions must be reasonable and applied in accordance with the WASSA Constitution Complaints process, and are subject to appeal.

3. Annual General Meeting (AGM)

3.1 Agenda

The agenda for an AGM shall be the following.

- Attendance
- Opening of meeting
- Confirmation of minutes of previous AGM and business arising
- President's report
- Treasurer's report
- Determination of annual membership fee
- Election of the new Committee
- Vote of thanks to outgoing Committee
- Notice of motions
- Urgent general business
- Meeting close

4. Miscellaneous

4.1 Awards

Event competitors can only accumulate points towards the Club's end of year awards from the date they become a fully paid member of WASSA. Any results made prior to this date will not be included in the end of year award point score system.

Members will be eligible for end of year WASSA awards upon participation in a minimum of three WASSA races in the one season. A member's best three results for the year will be used for the calculation.

4.2 Insurance

Any non-members attending Club training and also participating in training activities on more than two separate occasions needs to pay the non-member fee for insurance purposes for each additional Club training they attend/participate in.

4.3 Smoking

All club events are smoke free except in the following circumstances:

1. At camps or events with buildings/structures, if event attendees are at least 20 metres away from people and building/structures entrances.
2. Training/Race events without buildings, if event attendees are at least 20 metres away from main areas with other attendees.

4.4 Drugs and/or alcohol

If members or non-members are showing any signs of being under the influence of drugs or alcohol then they will not be allowed to work/sled with any dogs and may be asked to leave an event if the Training Co-ordinator/their substitute/Committee deems it safest/best for all involved.

4.5 Club property

Any member who damages or causes loss or breakage to any of the Club's property/equipment or property/equipment in the Club's care may be made to replace/repair as the Committee may direct.

4.6 Muzzles

Committee may decide that a dog must be muzzled if deemed for the safety of other members, people, or dogs for training.

4.6.1

Muzzles worn by dogs during a training must be able to pant freely. Musher wishing to train in a muzzle need to get their muzzle approved by a vet ensuring they are safe for the intended use. All behaviour rules are apply when muzzle is worn.

4.7 Dog Medication

Any dog prescribed a substance listed on the Prohibited or Controlled lists by a veterinarian must inform the RGO and RM upon entry to the event or as soon as possible if prescribed after entry. Entry to the event is at the RGO and RM's discretion. Supporting documentation for the prescribing veterinarian must be provided.

4.8 Safety Car

The Safety car will contain the driver and a competent passenger with the understanding and capacity to assist when necessary only when commencing track inspection. The safety car must

travel at a slow consistent speed and maintain sufficient and unobtrusive distance between themselves and the final musher in a class.

5. Race Classes

5.1 Novice Class

Novice class entrants may ride a scooter or a bike. If the musher rides a scooter in heat one they must ride a scooter in heat 2. If the musher rides a bike in heat 1, they must ride a bike in heat 2.

5.2 Touring Class

Touring class entrants may ride a scooter or bike. If the musher rides a scooter in heat one they must ride a scooter in heat 2. If the musher rides a bike in heat 1, they must ride a bike in heat 2. The musher may not switch from bike to scooter or scooter to bike in heats 1 and 2.

5.3 Novice Mushers

Novice mushers must have participated without incident in at least three single dog touring/novice class races in separate events before they can move into open (non-rig) classes.

5.4 Moving Classes

Mushers wishing to move from Scooter to Rig classes (3 and more dogs) must have completed one full season (or minimum of five races over the course of two seasons) in an open class using a scooter or bike prior to moving to Rig class

5.5 Canicross

If deemed safe based on the number of entries for a race, a mass start without 1.5m space rule.